

QUALIFICATION REQUIREMENTS

Post Graduate Teachers

Mandatory Qualifications

(i) A Master Degree from any University recognised by the Govt of India / UGC/AICTE with a minimum aggregate marks of 50 percent in the subject and 50 percent in the aggregate:-

(ae) PGT (Chemistry) : Chemistry / Bio-Chemistry

Trained Graduate Teachers

Mandatory Qualifications

(i) A Master or Bachelor's Degree from any University recognised by the Govt of India/UGC/AICTE with a minimum marks of 50 percent in the subject and 50 percent in the aggregate, including electives and languages, in the combination of subjects as under:-

(af) TGT(Science) : Physics, Chemistry, Mathematics, Botany and Zoology (Any three subjects should have been studied)

(ag) TGT (Health & Wellness) : Diploma in Counselling from a Teacher recognised university or BA/BSc Psychology with Educational Psychology / Counselling Psychology from a recognised University or MA/MSc in Counselling Psychology or MA MSc Psychology with Counselling Psychology as specialisation or MA/MSc in Applied Psychology with Counselling Psychology from a recognised University.

(aj) TGT (Games) : Degree in Physical Education or its equivalent from any Govt recognised institution.

PRIMARY TEACHERS

Senior Secondary (or its equivalent) with at least 50% marks and 2 years Diploma in Elementary Education (by whatever name known) from a recognized board.

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 years Bachelor in Elementary Education (B El Ed)

OR

Senior Secondary (or its equivalent) with at least 50% marks and 2 years Diploma in Education (special education)

OR

Graduation with at least 50% marks and Bachelor of Education (B Ed) from any NCTE recognized institution along with six-month Bridge Course in Elementary Education recognised by the NCTE.

Nursery Trained Teacher

Mandatory Qualifications

- (i) Senior Secondary with Nursery Teacher Training Diploma or diploma in Nursery / Montessori / Pre-Primary Teachers Training or Diploma in Elementary Education from Govt recognised institution. While candidates with diploma in Nursery/Montessori Training.
 - (ii) Should be in the age group of 21 to 50 years as on 01 July of the academic year in which the post is being filled.
 - (iii) Women candidates and physically challenged candidate will be given age relaxation up to a maximum of five years.
 - (iv) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed that maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the school as per rules of the Society.
 - (v) Candidates with at least two years continuous service as a PGT/TGTR/PRT/ or three years as NTT in any Air Force School but presently not working in an Air Force School, will be given age relaxation up to the extent of such service rendered in Air Force School.
 - (vi) Should be able to read, write and communicate fluently in English.
- (b) **Desirable Qualifications (Due weightage to be given during selection)**
- (i) Basic knowledge applications, especially MS Office.
 - (ii) Should be able to read/write/communicate in Hindi.
 - (iii) Experience in art, craft, cartoon, caricature, puppet making, music, dance etc.

Librarian

- (a) University degree in Library Science or graduate with one year diploma in Library Science from Govt recognised institution.
- (b) Should be in the age group of 25 to 50 years as on 01 July of the academic year in which the post is being filled.
- (c) Women candidates and physically challenged will be given age relaxation up to a maximum of five years.
- (d) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed that maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the school as per rules of the Society.
- (e) Candidates with at least two years continuous service in any Air Force School but

presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School. subject to a maximum of two years.
Serving staff of the school who apply for the post will also be eligible for the same.

(f) Should be able to read, write and communicate fluently in English and Hindi.

(g) Basic knowledge of computer application, especially MS Office.

Office Superintendent (Erstwhile Adm Officer)

- (a) Graduate with at least five years' experience in office work.
- (b) Should be in the age group of 25 to 50 years as on 01 July of the academic year in which the post is being filled.
- (c) Women candidates and physically challenged candidates will be given age relaxation up to maximum of five years.
- (d) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed that maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the school as per rules of the Society.
- (e) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, subject to a maximum of two years. Serving staff of the school who apply for the post will also be eligible for the same.
- (f) Should be able to read, write and communicate fluently in English.
- (g) Basic knowledge of computer application, especially MS Office.

Lab Attendant

- (a) 10+2 with Science.
- (b) Should be in the age group of 21 to 50 years as on July of the academic year in which the post is being filled.
- (c) Women candidates and physically challenged candidate will be given age relaxation upto a maximum of five years.
- (d) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed that maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the school as per rules of the Society.
- (e) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto extent of such service rendered in Air Force School, subject to a maximum of two years. Serving staff of the school who apply for the post will also be eligible for the same.

- (f) Should be able to read, write and communicate fluently in English or Hindi.

Accounts Assistant

- (a) B Com from Govt recognised University with knowledge of accounts and book-keeping.
- (b) Typing speed at least 40 wpm in English.
- (c) Basic knowledge of computer applications, especially MS Office.
- (d) Should be in age group of 25 to 50 years as on 01 July of the academic year in which the post is being filled.
- (e) Women candidates and physically challenged candidate will be given age relaxation upto a maximum of five years.
- (f) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed that maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the school as per rules of the Society.
- (g) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto extent of such service rendered in Air Force School, subject to a maximum of two years. Serving staff of the school who apply for the post will also be eligible for the same.
- (h) Should be able to read, write and communicate fluently in English and Hindi.

Clerk

- (a) Graduate from a Govt recognised University
- (b) Typing speed of at least 40 wpm in English
- (c) Should be in age group of 25 to 50 years as on 01 July of the academic year in which the post is being filled.
- (d) Women candidates and physically challenged candidate will be given age relaxation upto a maximum of five years.
- (e) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed that maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the school as per rules of the Society.
- (f) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto extent of such service rendered in Air Force School, subject to a maximum of two years. Serving staff of the school who apply for the post will also be eligible for the same.

- (g) Should be able to read, write and communicate fluently in English and Hindi.
- (h) Basic knowledge of computer application, especially MS Office.

Helpers

- (a) Only the following categories of Helpers (erstwhile Multi-Tasking staff) are to be employed as per the scale authorized as per Para 7(d), Chapter 4. Henceforth, only the following trade categories of Helpers are permitted:
 - (i) Ayah
 - (ii) Peon
 - (iii) Gardener
 - (iv) Sweeper
- (b) No educational qualifications are laid down. However, candidates should be selected keeping in view suitability for trade duties.
- (c) Should be in the age group of 21 to 40 as on 01 July of the academic year in which the post is being filled.
- (d) Women candidates and physically challenged candidate will be given age relaxation upto a maximum of five years.
- (e) Ex-servicemen candidates who have put in not less than six months of continuous service in the Army, Navy or the Air Force shall be allowed to deduct the period of such service from their actual age and if the resultant age does not exceed that maximum age limit prescribed for the post by more than three years, they shall be deemed to have satisfied the condition regarding age limit. Such ex-servicemen candidates, if selected for the post, will also retire from the school as per rules of the Society.
- (f) Candidates with at least two years continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto extent of such service rendered in Air Force School, subject to a maximum of two years.
- (g) BOO must satisfy itself about the genuineness of the date of birth of the candidates.